

## ACH Payment Set-up Information Request

Dear AlkaViva Vendor,

We prefer to [ACH](#) your AlkaViva payments. ACH is a free electronic deposit direct into your bank account. It is faster and less expensive than payment by check or credit card. Better for you. Better for AlkaViva. It's truly win-win.

Please fill out the information below and send this worksheet to:  
[accounting@alkaviva.com](mailto:accounting@alkaviva.com)

Alternatively, you may simply email the required information (without the worksheet) to: [accounting@alkaviva.com](mailto:accounting@alkaviva.com)

Thank you,  
AlkaViva Accounting Department 775.324.2400 Ext. 3004

The information required so we can set you up to receive ACH payment:

Company Name:	
A/R Contact Name:	
A/R Contact Phone Number:	
A/R Contact Email Address:	
Name on Bank Account:	
Account Number:	
9 Digit Routing/ABA Number:	
Type of Account	<input type="checkbox"/> Checking <input type="checkbox"/> Savings